

**Government of Jammu and Kashmir  
Finance Department  
Civil Secretariat, Srinagar**

\*\*\*\*

**Subject: Minutes of the Meeting held under the chairmanship of the Financial Commissioner, Finance & Economic Affairs Department Dr. Arun Kumar Mehta, IAS for improving the efficiency in Planning, Management and Monitoring of the developmental activities/services delivery in the Union Territory of J&K, on November 25, 2019 at 11.30 AM in his office Chambers.**

The following officers were present in the meeting:

1. Sh.A.K. Gandotra, Director General, Economics & Statistics, J&K
2. Smt. SatvirKour Sudan, Director General, PA/PM
3. Sh. Tariq Ahmad Khan, Director General, CSS/BADP
4. Sh. RakeshJamwal, Director(P), PDD
5. Sh. Mohd Yousuf, Director (P), PHE
6. Sh. Sheikh Shavaiz Ahmad, Joint Director, PMDP
7. Sh. Tarsaim Kumar, Joint Director, PA/PM
8. Sh. Chanchal Kumar, Deputy Director, PA/PM
9. Sh. Farooq Shah, Assistant Director, HRM
10. Sh. Lalit Bhat, Assistant Director, PFD

At the outset, Financial Commissioner, Finance welcomed the participants and briefed about the importance of Evaluation of projects, laying emphasis on the Physical verification of ongoing projects and concurrent Evaluation to make Mid-Term corrections during the implementation of the projects, rather than evaluation to find out the variations. This will improve the delivery mechanism at the grass root level by ensuring corrective measures to reduce time and cost overrun.

The following decisions were taken to improve the functioning:

1. Director General, Economics & Statistics and Director General, Accounts & Treasuries will share the functions of E&S and Accounts cadres amongst the respective cadres consequent upon the Allocation of functions between the Finance and Planning Department, so that both the cadres may get familiar with each other's job profile and have convergence at the functional level across the two services.

2. Director General, Economics & Statistics will make a presentation, regarding the State Income Estimates on 4<sup>th</sup> of December, 2019 before the chair along with the HoD of Economics Department of University of Kashmir & University of Jammu.
3. Director General, Economics & Statistics will make a presentation on 6<sup>th</sup> of December, 2019, on the findings of the Evaluation Studies conducted by the Directorate of Economics & Statistics, which are yet to be released.
4. Consequent upon the allocation of functions between the Finance and Planning Department vide Government Order No: 468-FD of 2019 dated 22-11-2019, the two divisions namely:
  - 4.1. Project Monitoring/ Appraisal and Concurrent Evaluation Division; and
  - 4.2. Coordination Division/CSS/BADP/PMDP/Pulse implementation and Monitoring of Pragati at State level will operate from Planning, Development & Monitoring Department on deemed deputation; and
5. The following four divisions namely:
  - 5.1 Development Expenditure Division -I
  - 5.2 Development Expenditure Division -II
  - 5.3 Plan Formulation Division and
  - 5.4 Directorate of Economics and Statistics

Will function under the supervision and control of Finance Department

6. Project Formulation Division/**Plan Formulation Division** in Finance Department shall focus on:
  - 6.1. Formulation of Standard Bidding Document (SBD) for various departments for adoption, for which consultants may be hired through EOI, besides interaction with the team of NITI- Aayog, Engineering department and Experts in the field.
  - 6.2. Formulation of Project Appraisal mechanism for the projects of line departments, before projects are actually launched and funds projected, earmarked and authorized on Year on Year (YoY) basis, in close coordination with Director Finance and Director Planning of line departments.

- 6.3. The Plan Formulation Division will assess the reasons of cost escalation cases and delay in execution of works, suggest measures to improve the delivery mechanism for completion of projects on time bound basis.
  - 6.4. Formulation of CAPEX Budget in coordination with Director General, Budget.
7. The Director General, Project monitoring/ Appraisal and Concurrent Evaluation Division of PD&MD shall prepare the outcome indicators in respect of all the Schemes under implementation for monitoring the outcome of each project/ Scheme viz-a-viz the Budget allocation to the line departments in line with Aspirational Districts by 9<sup>th</sup> of December, 2019. The Division shall also ensure preparation of outcome Budgets by all Departments. Adequate number of training programmes shall be organized for the purpose.
8. The Project monitoring/ Appraisal and Concurrent Evaluation Division of PD&MD shall get the projects/works monitored/ Physically verified through District Statistical & Evaluation Officers and Statistical staff posted in various Districts under the supervision and in coordination with Regional Director, Economics and Statistics Jammu/ Kashmir and outcome of the projects physically verified will be shared on monthly basis with the Finance Department.
  - 8.1. The Director General, Economics & Statistics will provide adequate staff to District Statistical & Evaluation offices. The proposal for posting of DSEOs and other allied staff will be furnished by D.G, E&S for approval at the earliest.
9. The Director General, Project Monitoring/ Appraisal and Concurrent Evaluation will coordinate with the Finance Department for improving the mechanism to assess the performance of ongoing projects on real time basis, to assess the status of tendering of the projects, release of funds, Physical completion of the work and share outcome with comments/ outcome/ suggestion for improving the delivery for end users/ stake holders through customized Dash Board on regular basis.

10. In order to improve the outcome of the Schemes, regular review meetings will be held and report/ findings furnished to Finance Department by the Monitoring Division of PD&MD.
11. It was also decided that all the officers of Planning cadre, deputed in connection with "Back to Village Programme" (B2V) shall submit a report to the Financial Commissioner, Finance about the satisfaction level of people at grass root level about implementation of schemes /projects and expectation of the people and variations / discrepancies observed / reported in brief by 4<sup>th</sup> December 2019 and all the officers present in the meeting were advised to inform their colleagues, who are in field for the assignment of "Back to Village Programme" (B2V).

The meeting ended with the vote of thanks to the chair.

Sd/-

(Dr. Arun Kumar Mehta) IAS

Financial Commissioner

Finance Department

Dated: 27-11-2019

No: FD/E&S/2019/272

Copy to the:-

1. Principal Secretary to Govt. Planning Development & Monitoring Department, J&K
2. Director General, Economics and Statistics, J&K
3. Director General, Accounts & Treasuries, J&K
4. Director General, Project monitoring/ Appraisal and Concurrent Evaluation, PD&MD
5. Director General, Coordination Division, PD&MD
6. Director General, Plan Formulation Division, Finance Department
- 7-9. Director General/ Director, Budget/ Codes/ Local fund Audit & Pensions, Finance Department
- 10-11. Regional Director, Evaluation & Statistics, Jammu/Kashmir
12. All the officers of E&S/Accounts Cadre.
13. Private Secretary to Financial Commissioner, Finance Department.
- ✓ 14. I/C website Finance Department for uploading the same on the website.

  
(Mohd. Farooq Shah)  
Assistant Director (E&S)  
Finance Department